



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

November 23, 2005

IN REPLY PLEASE

REFER TO FILE: **AE-3**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**JOB ORDER CONTRACTING CONSULTING SERVICES  
AWARD CONTRACT  
SPECS. VARIOUS; DSR VARIOUS; CP VARIOUS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and authorize the Director of Public Works to enter into a Consultant Services Agreement with The Gordian Group, Inc., to provide Job Order Contracting (JOC) consulting services to assist Public Works in administering its JOC program at a tiered fee not to exceed 1.95 percent of the dollar amount of each project work order. This Consultant Services Agreement, to be funded through the appropriate capital or refurbishment project funds, is for three years with 2 one-year renewal options. The estimated first year cost of this Consultant Services Agreement is \$353,000.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board authorize the Director of Public Works to execute a Consultant Services Agreement for JOC technical support services to augment the County's ability to effectively and efficiently respond to a broad array of repairs and refurbishment of County facilities.

The management and implementation of the JOC program is enhanced through the use of specialized consultant services that include updating detailed construction unit price

books and specifications, maintaining project control and estimating software, and providing on-call technical support.

### **Implementation of Strategic Plan Goals**

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness as this action will improve the technical support of repairs, improvements, and construction of public facilities.

### **FISCAL IMPACT/FINANCING**

The Consultant Services Agreement provides for a tiered pricing structure based on the total dollar amount of JOC work during each contract year. For the first \$5 million in as-needed JOC work orders, we will pay a fee of 1.95 percent on each work order. When the aggregate work order dollar value is between \$5 million and \$30 million, the fee drops to 1.55 percent for that portion of work orders. When the aggregate work order dollar value exceeds \$30 million, the fee is reduced to 1 percent for that portion of work orders.

The consultant fees will be financed through the appropriate capital or refurbishment project funds. There is no anticipated fiscal impact to the County as a result of this action.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring qualified displaced County employees will be included. The rates are fixed for the entire term of the contract and there are no provisions for any cost-of-living increases.

The project specifications also contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, The Gordian Group, Inc., is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

The Gordian Group, Inc., as required on all publicly funded projects in excess of \$1,000, will be required to pay prevailing State wage rates to all persons employed on these JOCs.

As required by your Board, language has been incorporated into the project specifications stating that the contractors shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

The Gordian Group, Inc., is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

#### **ENVIRONMENTAL DOCUMENTATION**

The award of the Consultant Services Agreement will have no impact on the environment. Appropriate environmental assessments will be made prior to authorization of each JOC work order which will be prepared and implemented with support provided by the recommended Consultant Services Agreement.

#### **CONTRACTING PROCESS**

On October 28, 2004, Public Works issued a Request for Proposals (RFP) to 18 firms. Three firms responded to the RFP. The Evaluation Committee, consisting of Public Works technical staff, evaluated the proposals and selected The Gordian Group, Inc., as the best qualified firm to provide JOC consulting services. The evaluation was based upon the proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan, all of which represented the best value to the County. The Gordian Group, Inc., was selected without regard to race, creed, color, or gender.

The Gordian Group, Inc.'s, three-year contracting history is on file with Public Works.

To ensure the contract is awarded to responsible contractors with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by The Gordian Group, Inc., was considered before making this recommendation to approve execution of the contract.

The Honorable Board of Supervisors  
November 23, 2005  
Page 4

As requested by your Board on February 3, 1998, this JOC opportunity was listed on the Doing Business with Us website. A copy of the website posting is included as Enclosure A for your reference.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contracts as these contracts are for non-Proposition A services.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of these contracts will expedite the completion of repair or refurbishment work managed by Public Works. Minor impacts to tenant departments may occur while repair or refurbishment work is underway.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

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Enc.

cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN/GROW Program)

Award Information has not been added at this time.

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### Bid Information

**Bid Number :** AEDM000018

**Bid Title :** Job Order Consulting (JOC) Consulting Services

**Bid Type :** Service

**Department :** Public Works

**Commodity :** CONSULTING SERVICES - CONSTRUCTION

**Open Date :** 10/28/2004

**Closing Date :** 11/30/2004 5:00 PM

**Notice of Intent to Award :** [View Detail](#)

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The Los Angeles County Department of Public Works is inviting proposals from qualified firms to provide Job Order Contract (JOC) Consulting Services. The Consultant will provide all necessary labor, equipment, and materials, as customarily rendered when providing professional JOC consulting services for the repair and refurbishment of County projects. If you have any questions regarding this Request for Proposals or would like to request a copy, you may email Mr. Dennis Morelos at [dmorelos@ladpw.org](mailto:dmorelos@ladpw.org), or send a fax to (626) 979-5311.

**Contact Name :** Dennis Morelos

**Contact Phone# :** (626) 458-2180

**Contact Email :** [dmorelos@ladpw.org](mailto:dmorelos@ladpw.org)

**Last Changed On :** 11/1/2004 1:02:52 PM

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[Back to Award Main](#)